



COMPREHENSIVE MONEY MANAGEMENT

New World Advisors

PRIVACY POLICY

We believe that the basis of every client relationship is trust. You choose to do business with us and we value that relationship, beginning with the information you share with us. The Graham-Leach-Bliley Act requires that we communicate our privacy and confidentiality policies in writing to you.

Comprehensive Money Management Services LLC is committed to safeguarding the confidential information our clients. We collect financial and health information to help us understand your current circumstances and to assist you in meeting your financial goals. The information may be collected from questionnaires, documents you provide, account transaction history, discussions we have with you or others, or it may be received from other sources you have authorized us to access. We hold all personal data provided to us in the strictest of confidence and require your specific permission before we will discuss your affairs with anyone external to the firm.

We have never disclosed information to nonaffiliated third parties, except as permitted by law, and do not anticipate doing so in the future. If we were to anticipate such a change in firm policy, we would be prohibited under the law from doing so without advising you first.

- Our policy with respect to personal information about you is listed below.
- To help the government fight the funding of terrorism and money laundering activities, Federal law requires us to obtain and record information that identifies each person who opens an account. When you open an account we will ask you for your name, address, date of birth and any other information that will allow us to identify you. We may ask you for your driver's license and other identifying documents.
- We limit employee access to information only to those who have a business or professional reason for knowing, and only to nonaffiliated parties as permitted by law. For example, federal regulations permit us to share a limited amount of information about you with a brokerage firm in order to execute securities transactions on your behalf.
- We maintain a secure office and computer environment to ensure that your information is not placed at unreasonable risk.
- The categories of nonpublic information that we collect from a client depend upon the scope of the client relationship. It will include information about your personal finances, transactions and accounts with other financial institutions, wills, trusts, tax returns, and any other financial documents needed in the financial planning process.
- For unaffiliated third parties that require access to your personal information, including financial service companies, consultants, and auditors, we also require strict confidentiality in our agreements with them and expect them to keep this information private. Federal regulators may also review firm records as permitted by law.
- We do not provide your personal identifiable information to mailing list vendors or solicitors for any reason.
- Year-end account information, requested on your behalf (e.g., client accountant, attorney, etc.) will only be released upon receiving your prior approval. At no time shall such information be released without authorized approval.
- Personal identifiable information about you will be maintained during the time you are a client, and for the required time thereafter that such records are required to be maintained by federal securities laws, and consistent with the CFP Board Code of Ethics and Professional Responsibility. After this required period of record retention, all such information will be destroyed.